



# Learning Frameworks – EDUC 1300.088TR

Course Syllabus: Spring 2020

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*“Northeast Texas Community College exists to provide personal, dynamic learning experiences empowering students to succeed.”*

**Instructor: Jean Ann Pruitt**

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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Online
	10:00am - 6:00pm	10:00am - 6:00pm	10:00am - 6:00pm	10:00am - 6:00pm	10:00am - 6:00pm	100% Online

***This syllabus serves as the documentation for all course policies and requirements, assignments, and instructor/student responsibilities.***

*Information relative to the delivery of the content contained in this syllabus is subject to change. Should that happen, the student will be notified.*

## **Course Description:**

This course teaches concepts from the learning sciences to help students acquire the strategies and the tenacity necessary to succeed in college courses and in their future careers. Course instruction focuses on four main content strands: developing and maintaining motivation for college success, developing and using strategies and skills, building community and connecting to campus resources, and developing a college completion plan. Three hours credit

**Prerequisite(s):** Appropriate test score / TSI placement with multiple measures

## **Student Learning Outcomes:**

Upon successful completion of this course, students will

- 1300.1** Develop and use an academic/personal/professional action plan to include long-term goals, with detailed emphasis on time spent at NTCC.
- 1300.2** Identify and use strategies to manage your time, energy, finances, and personal responsibilities.
- 1300.3** Identify and use various services at NTCC.
- 1300.4** Identify strategies to increase learning, motivation, memory, test-taking abilities, note-taking abilities, and reading comprehension.
- 1300.5** Learn and practice essential skills of academic, career, and personal success.

## Evaluation/Grading Policy

### The grade for this course will be based on the following:

You are required to complete all weekly assignments, quizzes, Critical Reviews and participation in class discussions (discussions will take place in the Zoom classroom and in the Blackboard Discussion platform following the weekly Zoom lecture). Credit will be given to questions submitted in the Live chat and Face Time. To obtain full credit for assignments you must submit assignments according to stated deadlines. College instructors expect students to spend time outside of class reading, writing, and spending time studying course material. Specifically, for every hour you spend in class, you should spend two to three hours outside of class engaging with your course and course materials.

30%	Assignments
10%	Midterm Exam
35%	Career Project/Final Exam
15%	Bad Habit Journal
10%	Final Exam

**A = 90-100%, B = 80 – 89%, C = 70 – 79%, F = 69% or lower**

### Late work policy

Since a core focus of this course is to prepare you for experiences in higher education and/or your future in the workplace, completing work on time, in accordance with the good time-management skills you will learn in this course, is considered highly desirable and an important habit to develop. For this reason, points can be deducted for late work. If you are having trouble completing an assignment on time, please contact me as soon as possible. If possible, I want to work with you so you can submit the assignment without losing points.

### Withdrawals

If for any reason you need to drop the course, it is your responsibility to inform me officially (i.e., in writing) in a timely manner. If you are considering dropping, please try to meet with me to discuss your options. I may be able to **help you find solutions to some of the challenges that may be affecting your progress in class. If I can help, I would** like to! Ultimately the decision is yours; therefore, I will not drop students for any reason. All students who remain in the course will receive a grade based on their performance.

### Required Instructional Materials:

“Frameworks for Mathematics and Collegiate Learning”, version 2.0

Note: The NTCC Bookstore link is at [www.ntcc.edu](http://www.ntcc.edu)

**Publisher:** The Charles A. Dana Center at University of Texas at Austin in partnership with the Texas Association of Community Colleges (The New Mathways Project)

**ISBN Number** – N/A

### Optional Instructional Materials:

**There will be additional instructional materials provided within the context of each weekly module developed by Ted Talks, UT Dana Center and other resources as identified in the specific modules.**

**Minimum Technology Requirements:**

Refer to the technology requirements as identified in the “Start Here” section in Week 1. Due to the nature of the course being offered online you will need to have a computer and access to regular online connectivity.

**Required Computer Literacy Skills:**

**This course does require you to have basic computer skills in order to be successful.**

- Make sure you complete the Blackboard Computer check in the Start Here Folder.
- Complete the Online Orientation for Blackboard located in **Important Student Resources**

**Course Structure and Overview:**

This is a 16-week online course where students are required to access activities in the Blackboard Learning Management System. A typical week involves general participation by all students in discussion forums involving mathematical and statistical principles and the algorithms needed to apply these principles. Students are required to complete online homework in addition to weekly drop-box assignments. In addition, students are expected to watch instructional videos, read course textbook, and complete online assignments located in the Learning Management System, Blackboard, by due dates. To be successful, it is very important for students to keep up with course materials and assignments.

**Communications:**

Emails will be responded to within 24 hours. Posts in the Discussion Forum, “Questions, Comments, and/or Concerns?” will be monitored by the instructor. Responses by the instructor will be within 72 hours following the post. Students are expected to abide by Netiquette rules when communicating online. See this link for details: **www. <https://coursedesign.colostate.edu/obj/corerulesnet.html>**.

The college’s official means of communication is via your campus email address. Your instructors will use your campus email and Blackboard to communicate with you outside of class. Make sure you keep your campus email cleaned out and below the limit so you can receive important messages.

**Institutional/Course Policy:**

No late work will be accepted without prior approval by the instructor. It is the student’s responsibility to check Blackboard for important information/announcements regarding the course. Students should be working on course material via Blackboard every week. Do not wait until the last minute to complete and submit assignments in case of technology issues.

**NTCC Academic Honesty/Ethics Statement:**

NTCC upholds the highest standards of academic integrity. The college expects all students to engage in their academic pursuits in an honest manner that is beyond reproach using their intellect and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. This course will follow the NTCC Academic Honesty and Academic Ethics policies stated in the Student Handbook. Refer to the student handbook for more information.

**ADA Statement:**

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with the Academic Advisor/Coordinator of Special Populations located in Student Services and can be reached at 903-434-8264. For more information and to obtain a copy of the Request for Accommodations, please refer to special population page on the NTCC website.

**Family Educational Rights and Privacy Act (FERPA):**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

**Tentative Course Timeline (\*note\* instructor reserves the right to make adjustments to this timeline at any point in the term):**

**Course Schedule: (Subject to Change)**

<b><u>Weeks</u></b>	<b><u>Topics</u></b>	<b><u>Assignments</u></b>	<b><u>Due Dates</u></b> (Due by 11:59pm CST)
Week 1: 1/21/20 – 1/26/20	Start Here Overview	*Zoom Lecture *Syllabus Quiz	1/26/2020
Week 2: 1/27/20 – 2/2/20	Building a Foundation for our Success	*Zoom Lecture: How to Be a Successful College Student *Critical Review: Learning How it Works *Discussion Board #1	1/30/2020
Week 3: 2/3/20 – 2/9/20	The Plastic Brain and Smart Thinking / The Learning Brain	*Zoom Lecture: The Plastic Brain *Quiz: The Learning Brain *Critical Review: The Story of Jody	2/6/2020
Week 4: 2/10/20 – 2/16/20	Getting Ahead With Better Note-Taking	*Zoom Lecture: Cornell Note-Taking & Introduction of Bad Habit Journal *Cornell Note-Taking Assignment *1 <sup>st</sup> Bad Habit Journal Entry	2/13/2020
Week 5: 2/17/20 – 2/23/23	Tackling Technology Fears and Frustrations	*Zoom Lecture: Attributions and Intelligences	2/20/2020

		*Critical Review: How to Get the Most Out of Studying *Discussion Board #2: How to Survive Online Classes	
Week 6: 2/24/20 – 3/1/20	Meeting with an Academic Advisor	*Zoom Lecture: Career and Learning Style Assessment and Their Value *Video & Critical Review: How to Study Better <b>*Advising Visit Due Date: 3/12/2020</b>	2/27/2020
Week 7: 3/2/20 – 3/8/20		*Zoom Lecture: Identifying Your Impact on the World-I will also explain Appendix 7-B *Watch (3) Videos: Fall Forward, Setting Goals, and Self Efficacy *Write Essay: What Impact do you Want to Have on the World? *Complete Appendix 7-B: Nine Boxes *Read Appendix 7-C for next week to be prepared for Zoom lecture.	3/5/2020
Week 8: 3/9/20 – 3/15/20	Creating Motivating Goals	*Zoom Lecture: Lecture/Instructions on How to complete: 1. Appendix 8-C: Expanding Your Nine Boxes 2. Myers Briggs *Complete Appendix 8-C: Expanding Your Nine Boxes *Complete/Score/Write Critical Review on Myers Briggs results.	3/12/2020

<b>3/16/20 – 3/22/20</b>	<b>Happy Spring Break!</b>		
Week 9: 3/23/20 – 3/29/20	Managing Time & Priorities	*Zoom Lecture: Managing Priorities & Time *Critical Review: Procrastination *Creating a Distributed Schedule	3/26/2020
Week 10: 3/30/20 – 4/5/20	Metacognition	*Zoom: Metacognition Lecture / Review Career Project Check List * (2) Metacognition Videos *Critical Review: Metacognition	4/2/2020
Week 11: 4/6/20 – 4/12/20	Power of a Positive Attitude & Building a Better Memory	*Zoom Lecture: Building a Better Memory *Read Learning Modules 1 & 2 *Watch (2) Memory videos *Complete essay assignment *Watch (2) Videos on Positive Attitude *Read Learning Module	4/9/2020

		*Answer Personal Questions on Positive Attitude	
Week 12: 4/13/20 – 4/19/20	Critical Thinking & Bloom's Taxonomy	*Zoom Lecture: Bloom's Taxonomy *Read Learning Module *Complete Essay Assignment according to directions.	4/16/2020
Week 13: 4/20/20 – 4/26/20	Taking College Exams & Career Project	*Zoom Lecture: Taking College Exams, SWOT Analysis, & Action Plan *Read Learning Module#1 *Critical Review: Taking College Exams *SWOT Template *SWOT Essay	4/23/2020
Week 14: 4/27/20 – 5/3/20	Career Project	*Zoom Lecture: Action Plan Requirements & Reviewing Project Check List *Submitting Action Plan *Learning Frameworks Critical Review	4/30/2020
Week 15: 5/4/20 – 5/10/20	Comprehensive Final Exam Review	*Zoom Lecture: Comprehensive Course Final Exam Review	5/7/2020
Week 16: 5/11/20 – 5/21/20	Final Exam		5/12/2020