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**AGMG 2380 - Cooperative Education**  
**Agricultural Business and Management, General**  
Course Syllabus

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**Spring 2018**  
**AGMG 2380 - Cooperative Education**  
**Agricultural Business and Management, General**

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**Instructor:** Mrs. Rene' McCracken  
**Office:** AGC 112  
**Phone:** 903-434-8267 (office)  
**Office Hrs:** TR 8:00-10:00 am, or by appointment

**Course Description**

3 credit hours. Lecture/Lab/Clinical: One hour lecture and twenty hours of on-the-job work experience each week. Prerequisite: Sophomore standing and approval of the agriculture faculty.

Career-related activities encountered in the student's area of specialization offered through an individualized agreement among the college, employer, and student. Under the supervision of the college and the employer, the student combines classroom learning with work experience. Includes a lecture component. (Fall, spring, summer) Note: course AGMG 238(1) may be taken in succession for meeting differing objectives as a credit course.

**Course Objectives** (will vary depending on position and experiences)

1. Students will be able to list at least 5 job experiences that will benefit their career.
2. Students will be able to list at least 5 skills they learned from their work experience.
3. Students will demonstrate time management skills.
4. Students will be able to list at least 3 advantages to participating in a Coop class.
5. Students will be able to list at least 5 classroom experiences that benefited them on the job.

**Text**

None required. Handouts will be provided. As we move through the semester I will provide you with references for particular techniques that might be of interest, usually books.

**Lecture Schedule** (subject to revision)

Students are required to keep a weekly log of hours signed by their direct supervisor. They are also required to have three evaluation meetings with instructor to determine progress.

Students that do not complete the 16 week course or lose employment will receive a failing grade or incomplete unless other arrangements are made.

Students must complete an exit essay upon completion of the cooperative study.

## Assignments:

Students are required to complete the course information handout with their employer within the first week of classes and return to instructor. Instructor may call supervisor and request proof of work any time during the course. A final work performance interview will be completed at the end of the course. Grade will be based on job performance and review from employer.

### **Academic Dishonesty**

Cheating is against the Northeast Texas Community College policy. Cheating includes any attempt to defraud, deceive, or mislead the professor in his/her attempt to arrive at an honest grade assessment. Plagiarism is a form of cheating that involves presenting as one's own the ideas or work of another.

Violation of the cheating policy may result in a lowered grade of "F" in the course. A grade assigned to a student because of an alleged cheating policy violation may be appealed by the student through the appeals process of the College. See the Student Conduct section of the Student Handbook for additional details:

<http://www.ntcc.edu/Downloads/Documents/StudentHandbook.pdf>

### **ADA Statement**

It is the policy of Northeast Texas Community College to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to arrange an appointment with a College counselor to obtain a Request for Accommodations form. For more information, please refer to the Northeast Texas Community College Catalog or Student Handbook:

[http://www.ntcc.edu/catalog/2009\\_2010/](http://www.ntcc.edu/catalog/2009_2010/)

<http://www.ntcc.edu/Downloads/Documents/StudentHandbook.pdf>