

**INTRODUCTION TO CRIMINAL JUSTICE**  
**CRIJ 1301**  
**NORTHEAST TEXAS COMMUNITY COLLEGE**  
**FALL 2017**

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**Course Number:** CRIJ 1301      **Course Title:** Introduction to Criminal Justice

**Course Credit Hours:** 3      **Lecture Hours:** 3      **Lab Hours:** None  
**Clinical/Recitation Hours:** None

**Prerequisite:** None      **Co-requisite:** None

**Instructor's Name:** Bob Hedges    **Office Location:** IT 106    **Office Hours:** Posted on front classroom window.

**Contact Information:**

**Mail:** Bob Hedges; NTCC; P.O. Box 1307; Mount Pleasant, TX 75456

**Telephone:** Office (903) 434-8266      Home (903) 572-2724

**E-mail:** [bhedges@ntcc.edu](mailto:bhedges@ntcc.edu)

**Instructor Website:** <http://faculty.ntcc.edu/bhedges/default.htm>

**In case of emergency contact:** Charla Hunt (903) 434-8207

**Textbook:** Criminal Justice, A Brief Introduction. Schmalleger, Frank. Pearson Publishing, Twelfth edition UPDATE, 2018.

(THE TEXTBOOK IS REQUIRED TO SUCCESSFULLY COMPLETE THE COURSE.)

**Supplies:** Paper, pen, pencil, highlighter, print-outs (to be assigned), computer with regular access to the Internet

**Course Description:** Topics for this course shall include the history and philosophy of criminal justice and ethical considerations; crime defined: its nature and impact; overview of the criminal justice system; law enforcement; court system, prosecution and defense, trial processes; corrections.

**Course Learning Objectives:** The following objectives are included in the course:

- 1) Have knowledge and understanding of the history, philosophy, and ethical considerations of police, courts, and corrections. The student will develop a perspective of policing by analyzing how significant historical events at the national, state, and local levels have influenced current trends.
- 2) Know the definition of crime, sources of crime, trends in crime, and basic crime statistics. The student will understand and differentiate between:
  - A) Violent crimes
  - B) Property crimes
  - C) Organized crimes
  - D) Drug related crimes
  - E) Victimless crimes
  - F) Crime victims
- 3) Outline the structure and roles of the components involved in the Criminal Justice System:
  - A) Police
  - B) Court
  - C) Corrections
- 4) Relate how the different components of the Criminal justice System directly impact each other.
- 5) Understand the role, function, administrative structures, community relations, and goals of police.

- 6) Understand the structure and jurisdiction of courts at all governmental levels.
- 7) Be familiar with the role, function, and authority of:
  - A) Judges
  - B) Grand Juries
  - C) Attorneys
- 8) Understand the trial process from pre-trial actions through appeals.
- 9) Understand the philosophy, current trends, design, and role of correctional institutions at each governmental level.
- 10) Understand the design, role, and functions of probation and parole.
- 11) Differentiate proper courts for redress of civil matters.

**Course Requirements:** Students must do the following:

1. Attend class regularly and on time.
2. Demonstrate knowledge of all learning objectives as determined and approved by the instructor.
3. Read all materials and do all work on time and in a quality manner as dictated by the group and/or by the instructor.
4. Take responsibility for the learning process.
5. Cooperate freely with other students on the project and other class assignments.
6. Complete all exams and coursework.

**Course Format:** Lecture, class discussion, and small group project, out of class assignments via Blackboard

**Method of Evaluation:** Test scores, class participation, attendance, term papers (when assigned), projects (when assigned). Tests will include questions requiring fill in the blank, listing, matching, true/false, short answer, and, or essay. The essay questions will be graded on the quantity and quality of the content. Spelling and sentence structure will be considered during grading. There will be a review before each test. All tests have equal grade weight. The final will not be comprehensive. Any tests missed should be made-up immediately and will be subject to penalties during scoring. Students who miss a test will be expected to complete a required make-up test the next class period they return. The instructor reserves the right to give make-up tests in an alternative format. Class participation will be evaluated by the instructor according to the student's willingness and ability to participate in discussion, question/answer sessions, any required oral presentations, and their contributions during group work assignments.

**Course Requirements:** To receive credit for this course, the student must satisfactorily **complete** the following areas:

A. All on-line assignments in a timely manner. Includes all readings, tests, and quizzes	40%
B. Provide meaningful class participation	20%
C. Complete final exam in person as scheduled	20%
C. Attendance requirements (SEE ATTENDANCE POLICY BELOW)	<u>20%</u>
	100%

Score/Grade range:      A 90+      B 80-89      C 70-79      D 60-69F 59 and below

**Late Assignments.** This course requires outside assignments completed in a timely manner via Blackboard and the internet. Out of class assignments must be completed within required deadlines or a **penalty of 10 points will be accessed.**

**Attendance Policy:** ATTENDANCE IS CRITICAL. The class roll will be called and recorded each day. Day class students can have 2 absences without a grade penalty. Night class students or classes that meet one time per week can have 1 absence without a grade penalty. Summer session students can have 2 absences without a grade penalty. In any class, two tardies equal an absence. Tardies will be recorded

when a student arrives late or leaves early. **IT IS THE STUDENT'S RESPONSIBILITY TO ADVISE MR. HEDGES OF A "TARDY" IMMEDIATELY AT THE END OF THAT DAY'S CLASS OR THE RECORDED ABSENCE REMAINS THE OFFICIAL ROLL RECORD.** Beyond these allowances, students lose 10 points from their attendance grade for each additional absence. Students can contact Mr. Hedges during conference hours to possibly arrange "make-up" work if the absences are not too severe. Students must do this on their own initiative. Discuss attendance problems with your instructor. The instructor reserves the right to withdraw a student from class. However, it is the student's responsibility to withdraw from class by contacting the registrar's office prior to the last day to withdraw during each semester. Please see the schedule of classes for the last day to withdraw.

**Religious Holy Days:** Please refer to the current Northeast Texas Community College Student Handbook

**ADA Statement:** It is the policy of Northeast Texas Community College to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, State and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to arrange an appointment with a College counselor to obtain a Request for Accommodations form. For more information, please refer to the Northeast Texas Community College Catalog or Student Handbook.

**Academic Ethics:** The College expects all students to engage in academic pursuits in a manner that is beyond reproach. Students are expected to maintain complete academic honesty and integrity in their academic pursuit. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. Refer to the student handbook for more information on this subject.

**Honesty Statement:** Students are expected to complete course work in an honest manner, using their intellects and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. NTCC upholds the highest standards of academic integrity. This course will follow the NTCC Academic Honesty policy stated in the Student Handbook.

**Plagiarism** is defined as the appropriation of any person's work and the unacknowledged incorporation of that work in one's own work offered for credit.

**Cheating** is defined to include the following: copying from another student's paper; using materials during a test not authorized by the person giving the test; collaborating with any other person during the test without permission; knowingly obtaining, using, buying, selling, transporting, or soliciting in whole or in part the content of test not yet administered; substituting for another student or permitting any other person to substitute for oneself; copying computer or Internet files, using someone else's work for assignments as if it were one's own, or any other dishonest means of attempting to fulfill the requirements of a course.

**Collusion** is defined as the unauthorized collaboration with any person in preparing work offered for credit.

### **FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other

information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

**NTCC Tobacco Use Policy:** The use of tobacco products including smokeless tobacco, smoking tobacco, and any legal smoking preparation is prohibited in all College buildings, enclosed facilities, inner campus, and College owned vehicles. Tobacco use is **prohibited in:**

1. All enclosed buildings and facilities, including but not limited to, classrooms, offices, food service areas, lavatories and residence halls.
2. All exterior areas in the inner campus and parking lots.
3. All college owned vehicles.

Tobacco use is **permitted in:**

1. Personal vehicles.
2. Designated smoking huts on the west side of campus.

**Please, do not bring children to class.** Obtain prior permission from your instructor before bringing adult visitors to class.

Please **turn off cell phones** and keep them out of view during class sessions.

Conference hours are posted on the glass window in front of the classroom. You may contact me at any time by calling my office at 903-434-8266 or my home at 903-572-2724.