



CSME 2410 Intermediate Hair Cutting and Related Theory

Course Syllabus: Spring 2018

NORTHEAST TEXAS
COMMUNITY COLLEGE

“Northeast Texas Community College exists to provide responsible, exemplary learning opportunities.”

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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Online
	4:00-5:00 PM	4:00-5:00 PM	4:00-5:00 PM	4:00-5:00 PM	N/A	10:00-4:30PM

The information contained in this syllabus is subject to change without notice. Students are expected to be aware of any additional course policies presented by the instructor during the course.

Catalog Course Description (include prerequisites):

The cosmetology operator program consists of a 1500-hour program which offers the instruction required to pass the state cosmetology examination for licensing in Texas and for entry into the field of cosmetology. Training includes hair cutting, hair coloring, hair styling, manicures, facials, and related subjects in hair chemistry, trichology, and cosmetic chemistry. Students will be awarded certificates of competency. Upon passing that examination, students become licensed hairdressers. This program has the approval of the Texas Department of Licensing and Regulations.

Each student applying for the Cosmetology Operator Training Program must have a pre-enrollment interview with the instructor. Space in this program is limited. Students are encouraged to apply early.

Required Textbook(s):

Cengage Milady Standard Textbook Bundle: 9781305721937
Includes: Printed & Digital Textbook and 24month Mind-tap subscription

Texas Department of Licensing and Regulations – Law Book

Texas Department of Licensing and Regulations – PSI Candidate Information Bulletin

Northeast Texas Community College Student Handbook

Recommended Reading(s):

none

Student Learning Outcomes:

After the successful completion of this course the student will be able to:

1. Perform a basic blended hair cut with the razor and guard.
2. List the critical differences between cutting straight and curly hair.
3. Demonstrate the two methods of slide cutting hair.
4. Explain and demonstrate scissor over comb hair cutting technique.
1. Safely perform point cutting and free hand notching to remove bulk and weight
5. Demonstrate clipper over comb to create a tapered haircut.
6. Accurately complete a clipper hair cut on a mannequin, model or student.

Exemplary Educational Objectives:

SCANS Skills:

All subjects in this program are based on SCANS and foundation skill competencies. Scans Competencies No's. 1, 2, 3, 4, 5, 6, 7, 8

Academic transfer - type N/A

Lectures & Discussions:

- Classes are held Monday thru Friday, 7:00 AM until 12:30 PM
- This is a face to face and online class-hybrid class and students must submit all class assignments required online and pass with a 70% minimum grade in order to pass this course. In the event of internet failure you must contact the instructor. Only internet failure that has affected the entire class is reason for any delay of submitted assignments.
- Discussion at the end of any lecture is encouraged.
- Students will attend impromptu learning classes on lab floor unless they are performing a service on a client.

Evaluation/Grading Policy:

Theory Tests/Exams	25%	90-100%=A
Practical Assignment Sheets	25%	80-89% =B
Practical & Written Grade Out	25%	70-79% =C
Attendance	25%	Under 70% = F

Special Credit Projects/extra 5pts added to practical assignment sheet grades-
(not to accumulate over 25% of this grade requirement)

Tests/Exams:

A written examination will be required at the end of each chapter of the text book-a grade of at least 70% is required to be passing.

At the end of 150 hours of cosmetology training, a practical and written examination requiring a minimum passing grade of at least 75% before advancing to practicing skills on the lab floor.

A practical and written examination is required at the end of the semester requiring a grade of at least a 75% passing grade to satisfactorily pass this course

Assignments:

1. A weekly practical assignment sheet will be handed out to each student on the first day of class of each week.
2. A job assignment will be announced to each student, and each student is required to have their job assignment checked off with an instructor and/or job duty monitor for a grade.
3. There are frequent research assignments issued weekly, that should be completed in the computer lab in the Business Technology Building. Research assignments can and should be completed during lab time, between 4:15 and 4:50 Monday thru Thursday.

Other Course Requirements:

Students are required to purchase an introductory student kit which includes all the necessary vital tools and equipment, and mannequin and clamp to begin learning skills the first week of the course.

The remainder of the supplies and tools required including the textbook, workbooks, and DVD can be purchased at the NTCC Book Store.

Usual school supplies such as binder, filler paper, pens, pencils, highlighters, permanent markers, and a small inexpensive calendar will necessary purchases for the student.

Other supplies needed: small plastic containers, large zip-lock bags and labels, Barbicide Plus, window cleaner, hand sanitizer, disposable plastic caps, white headband, and disposable gloves.

Other Course Policies:

The cosmetology course is designed to train individuals to be able to enter the field of hair dressing upon receiving their cosmetology license. In order for a student to be completely ready to enter the world of the salon, student must display a professional maturity and appearance, which is required during training throughout the course.

For this reason, a Student Stylist Handbook of Professional Integrity is issued to every student. The guidelines within require students to dress in a professional manner, and behave in a professional manner. Failure to abide by these guidelines will/may result in suspension or termination from the program.

□ Cell phones have become a part of our lives; however we cannot let them take over our day. Vital information will not be heard if a student is using a cellphone during class. Cell phones should only be used during break. Cell phones cannot be used during class, lecture or

during client services. If there is an emergency or if you know there may be a situation where you will need to be contacted/alerted, please have friends/relatives call Charla Hunt at 903-434-8209.

- Students must wear professional uniform as described in Career Information Day or in personal interview.
- Students must clock in looking professional with makeup applied, and hair styled as needed.
- Students must come to class with all the necessary materials, tools, and supplies as needed daily.
- Fighting between students, and/or inappropriate interaction between students/instructor is not allowed-students will be immediately dropped from this course if a student initiates or takes any part in a violent episode or behavior. NTCC Security will be called and the student will be escorted from the campus, along with their possessions.
- A professional and positive attitude of good will and helpfulness is a requirement for a professional entering the career world, and is required during training in this course.

Student Responsibilities/Expectations:

Students are required to clock enough hours each semester to complete the cosmetology course in the Fall, Spring and Summer semesters. In order to clock the 1500 hours required by the Texas Department of Licensing and Regulations in this