ENGL 1302   English Composition II
Course Syllabus: Spring 2018

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OFFICE HOURS	Monday	Tuesday	Wednesday	Thursday	Friday	Online
	1:30-4:30p.m.	1:30-4:30p.m.	1:30-4:30p.m.	1:30-3 p.m.	NA	NA

The information contained in this syllabus is subject to change without notice. Students are expected to be aware of any additional course policies presented by the instructor during the course.

Catalog Course Description: 3 credit hours.
Lecture/Lab/Clinical: Three hours of class each week.
Prerequisite: ENGL 1301 or its equivalent.
Intensive study of and practice in the strategies and techniques for developing research-based expository and persuasive texts. Emphasis on effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Required Textbooks: Course Text is Embedded (Cengage Mind Tap & Questia)

Recommended Readings: Online handouts as assigned and Scholarly Research Journal Articles.

Required Items for Class: 3x5 Index Cards & Spiral Notebook.

Student Learning Outcomes
Upon successful completion of this course, students will:

4.1 Demonstrate knowledge of individual and collaborative research processes;

4.2 Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays;

4.3 Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence;

4.4 Write in a style that clearly communicates meaning, builds credibility, and inspires belief or action;

4.5 Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.).

Course Goal
The goal of this course is to help students grow as thinkers and communicators. Higher order skills acquired in thinking and writing help students process information in a rapidly changing world, and reflect on the deeper meanings of print and visual media. Students who utilize these rhetorical tools and strategies achieve a level of   sophistication in writing that invites audiences to join them in examining issues from multiple layers of meaning. In this process, students begin to take a more disciplined approach to writing and develop their personal voice through every day and argumentative writing.

Class Expectations and Responses to Reading Assignments
Class participation is an important expectation of this course. Students are expected to actively participate in discussions that take place in class. Rubrics for ***Class Participation, Essay Evaluation, Class Presentations, and the Research Essay*** are located on the class Blackboard homepage. ***Talking Points*** are part of your responses to assigned readings—questions or statements you develop as you read. These talking points are used to generate class discussion, help you add your viewpoints to the discussion.

WRITING ASSIGNMENTS
Please follow the instructions below when writing your formal papers. During the semester, students are required to complete ten (10) scholarly, academic, ***Research Journal*** entries and one scholarly, academic, ***Research Essay*** writing assignment, composed from those 10 **RJ** entries. Weekly in-class writing assignments are also required, and are part of your final grade.

Out of Class Writing
1. Out-of-cla**ss writing assignments** *must be typed in APA or MLA format*
2. Use font size of 12 pt. and double-space.
3. Research Journal assignments are usually two-three paragraphs in length (250-350 words). Please see the examples on the home page.
4. Pay attention to spelling, grammar, word choice, syntax, and punctuation. (Use spell- check, grammar-check, and Grammarly app.)
5. Due dates for all assignments are noted in the Tentative Course Schedule in this syllabus, and the assignment folder on the Blackboard Homepage for this class.
6. Submit Research Journal entries and revisions electronically to your instructor via Blackboard.

You must save your essays as Microsoft Word (.doc or .docx) format documents so that I can open, read, and comment on your essays. Papers submitted past the deadline, by email, or in any other format than Microsoft Word, will not be graded.

Some late papers may be accepted at the instructor's discretion, and will not receive full credit. Emergency situations will be handled on an individual basis**,** and only under dire circumstances. Graded papers will be returned within two weeks of receipt. Your essays will be graded holistically based on the essay-scoring rubric. If you receive a grade you would like to improve, simply revise your paper and re-submit it through the same assignment icon. You may do this as many times as you like to improve your grade and your writing skill. At the end of the course the highest grade will be applied to your final average. Revised RJs are due one week after you receive your graded paper (7 days from the date returned) or they *may not* be accepted.

In-class Writing
These weekly writings follow the accepted model for research in upper-level classes across disciplines, and are used in this class to prepare you for future studies.

1. Written responses to readings from scholarly articles and class discussions will make up weekly Research Journal rough drafts.

2. Discussions will be held on day-one of each week, followed, on day-two, by in-class writing of a Research Journal. You are required to bring your scholarly article to class the second day

3. After your rough draft is complete to your satisfaction, and typed in MLA or APA style and MS Word format, upload it through the appropriate assignment icon on the Blackboard home page.

4. During the final weeks of the course, these Research Journal entries will be compiled into one extended research paper, with the addition of a Title, an Introduction, a Thesis Statement, a Conclusion, and a Works Cited/Bibliography page.

Requirements For The Research Paper
A research paper (including a Works Cited page) is required in order to pass this class.

1. The paper has no set number of pages, but should include excerpts from all your Research Journals, and should be typed in APA or MLA format, and submitted online during the last week of the semester. See the Online Writing Lab (OWL) at Purdue University and University of North Carolina handouts and examples on our Blackboard homepage for examples. A link is provided for the both on our Homepage. We will concentrate our efforts on assembling the final draft of the paper, the Introduction, the Thesis, and the Conclusion, during the last four (4) weeks of the semester.

2. You should have at least twenty (20) outside sources on your Works Cited page, and included in in-text citations.

3. During **Week 2** the class will choose research topics from social media genres before beginning research.

4. Although you may not have finished the final draft of your research paper, presentations of your papers will begin week 14. You are not required to have your paper finished at the time of presentation, and you do not have to turn anything in with the presentation. You will be graded separately, according to the Presentation Rubric located on the class Blackboard Homepage.

5. The length of the presentation should be between 5 & 10 minutes and should follow this format:
   a. Slide 1 - A title slide that includes the title of your paper and your name.
   b. Slide 2 - states the title of your argument, the reasoning behind your research, and your conclusions.
   c. Slide 3 - begins with a summary of the points from your research journal findings.
   d. After summarizing - list the results of your research journal analysis;
   e. State your final conclusions and possible solutions. (The End)
   f. Do not read from slides, simply use them for an outline, and discuss your findings.

6. There will still be time, during weeks 13 & 14, to review your rough draft, in hard copy, in class.
   a. After this review, complete your Research Paper and turn it in by the end of the last regular class day.
   b. Please email me with questions you may have during your research and the writing of your rough draft.
   c. Carefully check your sources for credibility and quality.
   d. Although you should keep your direct quotes to a minimum, be aware of the definition of plagiarism when quoting information from sources.
   e. Be sure you adhere to APA or MLA guidelines for research papers.
   f. Use the information in examples, handouts, and/or the OWL of Purdue University located on our class homepage to help check citing sources and formatting.

7. What is due, and how should each item be turned in?

   a. A presentation of your Research paper is required during the last three (3) weeks of the semester (before finals week).

   b. A fully formatted Research Paper is required, and should be turned in as an individual assignment item through the Safe-assignment icon, located on the class Homepage, no later than 11:59 pm, the last regular class day.
   No late papers will be accepted - **NO EXCUSES!**

Course/Assignments Grades

Your assignments will fall within the following point values:

Project Presentation	100 Points
Class Participation/Discussion/In-class Writing	100 Points
Ten (10) Research Journal Entries @ 100	1000 Points
Annotated Bibliography	100 Points
Research Paper	200 Points
Total	**1500 Points**

Computer Requirements

You must have access to a computer to take this course. A significant amount of the required work is to be done on computer. Your computer needs to have current Windows for PC or MAC OS X10.3 or higher. You will need Microsoft Office 2003 or higher, and you will need broadband Internet access. You can check your operating system by right clicking on the My Computer icon on the home screen. You can check your word processing program by going to the Start icon on a PC and clicking on All Programs, or clicking on the Applications icon on a MAC. You will find your Microsoft Office program there. If you do not have access to a computer with the minimum computer requirements, I strongly suggest that you reconsider taking this course.

Attendance/Withdrawal Policy

Students are expected to attend class regularly. It is class policy to assign a student a grade of F after five (5) absences. It is the responsibility of students who need to withdraw from the class to do so before the final withdrawal date posted by the college, or they will receive a grade of F. Not working in class on scheduled workdays is considered as an absence. Workdays are designed to help you complete weekly assignments accurately and on time.

Student Responsibilities/Expectations:

1. Students are expected to come to class with the text, something to write on, and something to write with, or they will be asked to leave and counted absent for that class day.

2. There will be no texting or reading of texts during class. If you are expecting an emergency call please notify me in advance and put your phone on vibrate. Leave the room if you need to answer with text or talk. Students who do not follow this rule will be asked to leave class and will be counted absent that day.

3. If you are having trouble with your writing, please talk to me. I will be glad to help. Tutors are also available.

Class Disruptions
All students enrolled at the college shall follow the tenets of common decency and acceptable behavior conducive to a positive learning environment. Your attendance in this class requires that you participate as an adult. On that basis, there will be no talking while I am lecturing, or while another classmate is talking or presenting, and no texting, or social networking at any time. Disregard for this rule will result in you being asked to leave the class until further notice.

NTCC Academic Honesty Statement
"Students are expected to complete course work in an honest manner, using their intellects and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. NTCC upholds the highest standards of academic integrity. This course will follow the NTCC Academic Honesty policy stated in the Student Handbook."

Academic Ethics
All students are expected to engage in academic pursuits in a manner that is beyond reproach. Students are expected to maintain complete honesty and integrity in their academic pursuit. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in an F in the course. Refer to the student handbook for more information on this subject.

ADA Statement
It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with Shannin Garrett, Academic Advisor/Coordinator of Special Populations located in the College Connection. She can be reached at 903-434-8218. For more information and to obtain a copy of the Request for Accommodations, please refer to the NTCC website - Special Populations.

Family Educational Rights and Privacy Act (**FERPA**)
The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

English 1302 *Tentative* Class Schedule – Spring 2018

Week 1: 1/16-19
   Day 1 - First Class Day/Syllabus/Expectations
   Day 2 - Discuss Research Project/Topics - Research Journal Format/Entry process.
      For next week - Review Chapters Handouts and Topics

Week 2: 1/22-26
   Day 1 - Discussion – Research material/In Class Writing and Sample Article to review (from me).
   Day 2 - Examples – MLA/APA citation style/Summary & Analysis
      For next week – Read 1st two comparison articles in LRC Database, & be prepared to
      Discuss Monday/Tuesday.

Week 3: 1/29-2/2
   Day 1 - Discussion of responses to reading (Small-Group discussion of researched articles).
   Day 2 - First RJ Article Due/Approval/Begin 1st Research Journal in Class - **RJ-1 Due - 2/9**
      For next week – Read 2nd two articles for discussion and comparison, and bring for 2nd
      RJ.

Week 4: 2/5-9
   Day 1 - Discussion of responses to reading (Small- Group discussions of researched articles)
   Day 2 - Second RJ Article Due/Approval/ Begin 2nd Research Journal in Class - **RJ-2 Due – 2/9**
      For next week - Read 3rd two articles, and bring to discuss and write RJ 3.

Week 5: 2/12-16
   Day 1 - Discussion of responses to reading (Small- Group discussions of researched articles).
   Day 2 - Third RJ Article Due/Approval/ Begin 3rd Research Journal in Class - **RJ-3 Due – 2/16**
      For next week - Read 4th two articles, and bring to discuss and write RJ 4.

Week 6: 2/19-23
   Day 1 - Discussion of responses to reading (Small- Group discussions of researched articles).
   Day 2 - Fourth RJ Article Due/Approval/ Begin 4th Research Journal in Class - **RJ-4 Due – 2/23**
      For next week - Read 5th two articles and bring to discuss and write RJ 5.

Week 7: 2/26 – 3/2
   Day 1 - Discussion of responses to reading (Small- Group discussions of researched articles).
   Day 2 - Fifth RJ Article Due/Approval/ Begin 5th Research Journal in Class - **RJ-5 Due – 3/2**
      For next week - Read 6th two articles and bring to discuss and write RJ 6.

Week 8: 3/5-9
   Day 1 - Discussion of responses to reading (Small- Group discussions of researched articles).
   Day 2 - Sixth RJ Article Due/Approval/ Begin 6th Research Journal in Class - **RJ-6 Due – 3/9**
      For next week (3/19-23) - Read 7th two articles and bring to discuss and write RJ 7.

Spring Break March 11-18

Week 9: 3/19-23
   Day 1 - Discussion of responses to reading (Small- Group discussions of researched articles).
   Day 2 - Seventh RJ Article Due/Approval/ Begin 7th Research Journal in Class - **RJ-7 Due – 3/23**
      For next week - Read 8th two articles and bring to discuss and write RJ 8.

Week 10: 3/26-30
   Day 1 - Discussion of responses to reading (Small- Group discussions of researched articles).
   Day 2 - Eighth RJ Article Due/Approval/ Begin 8th Research Journal in Class - **RJ-8 Due – 3/30**
      For next week – Read 9th two articles and bring to discuss and write RJ 9.
      Sign up for presentations – Start next week.

Week 11: 4/2-6
>Day 1 - Discussion of responses to reading (Small- Group discussions of researched articles).
>Day 2 - Ninth RJ Article Due/Approval/ Begin 9th Research Journal in Class - **RJ-9 Due – 4/6**
>>Work on thesis/introduction/transition/conclusion/rough draft and Annotated Bibliography in class.
>>For next week – 10th two articles and discuss and write RJ 10. Sign up for presentations.

Week 12: 4/9-13
>Day 1 - Discussion of responses to reading (Small- Group discussions of researched articles).
>Day 2 - Tenth RJ Article Due/Approval/ Begin 10th Research Journal in Class - **RJ-10 Due – 4/13**
>>Work on thesis/introduction/transition/conclusion/rough draft and Annotated Bibliography in class.
>>For next week – Last week for revisions.
>>Sign up for presentations.

Week 13: 4/16-20
>Day 1 - Day 1 & 2 - Work on thesis/introduction/transition/conclusion/rough draft in class.
>Day 2 - Work on thesis/introduction/transition/conclusion/rough draft and Annotated Bibliography and finalize Rough Drafts in class.
>>Last week for revisions. Sign up for presentations.

Week 14: 4/23-27
>Day 1 & 2 - Work on thesis/introduction/transition/conclusion/rough draft in class.
>Presentations & finalize Rough Drafts in class.
>>**Turn in final Annotated Bibliography no later than 4/27 at 11:59 p.m.**
>>**Last regular class day – 5/3. Finals begin 5/4.**

Week 15: 4/30-5/3
>Day 1 & 2 – Presentations, work on thesis/introduction/transition/conclusion/rough draft in class
>& **turn in final Research Paper no later than 5/3 at 11:59 p.m.**
>>**Last regular class day – Thursday, 5/3. Finals begin Friday, 5/4.**

Week 16: 5/4-10
>Finals Week. Presentations continue, if necessary. No regular classes.
>>**Graduation Ceremonies – Saturday - 5/12 – 9 & 11 a.m.**