SPAN 1411.088 Beginning Spanish I On-Line

Course Syllabus: Summer I Semester 2018

"Northeast Texas Community College exists to provide responsible, exemplary learning opportunities."

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	Monday	Tuesday	Wednesday	Thursday	Friday	Online
	Email/Phone	Email/Phone	Email/Phone	Email/Phone	Email/Phone	Blackboard

The information contained in this syllabus is subject to change without notice. Students are expected to be aware of any additional course policies presented by the instructor during the course.

Catalog Course Description (include prerequisites): 4 credit hours.
Lecture/Lab/Clinical: Three hours of lecture/guided drill are provided in the classroom and/or online each week.
Basic Spanish language skills in listening, speaking, reading, and writing within a cultural framework. Students will acquire the vocabulary and grammatical structures necessary to communicate and comprehend at the beginner level.

Other Description: Nine hours of lecture and at least 6 hours of guided drill are provided on-line each week. The course begins a complete study of Spanish grammar, Hispanic cultures and the background for conversation in a range of social, travel and business situations. Due to the rapid speed and scope of the course, two years of high school Spanish or Spanish 1300 are **recommended**. Prerequisite: None.

Required Textbook(s):
Adelante Uno (2nd Edition) by José A. Blanco
Includes CODE to access the SUPERSITE. (VHLCentral.com)

Publisher: VISTA Higher Learning
ISBN Number: ISBN-978-1-61857-895-2

SETTING UP YOUR Vista Higher Learning **ACCOUNT**
This course requires technology access. This code access to the Supersite allows you to complete and submit assignments and tests; access all media and study tools; receive announcements; and communicate with your instructor. Shop smart: only buy books that include the required Supersite code! It is found inside your textbook.

THE CODE:
The text comes with a CODE to access the on-line component of the course called the Supersite. It will deliver textbook information, videos, exercises, tutorials and assessments for the course. Because the code (Supersite) is an integral part of this course, I can only recommend purchasing a NEW textbook with the unused code from the NTCC Bookstore. Without the code for this course, the book is worthless.

The Web Site for VISTA Higher Learning is vhlcentral.com. That is your first stop toward putting in your account code (inside the textbook) and placing yourself into the appropriate class at the appropriate college…. (Span 1411 at Northeast Texas Community College). Please read the handout in Blackboard related to the Supersite.

Or, go to (http://www.vhlcentral.com/section/248386/student_instructions) to access directions for   setting up your VHL account.

Recommended Reading(s): Spanish/English dictionary of your choice. I recommend a pocket size dictionary for travel but a larger version is handy in a study environment.

Student Learning Outcomes:
Upon successful completion of this course, students will be able to:
1) Engage in conversations using level-appropriate grammatical structures including narrating events that take place in the present and producing questions and responses on a variety of topics dealing with everyday life.
2) Demonstrate understanding of level-appropriate spoken Spanish.
3) Write simple sentences and organize them into short paragraphs.
4) Read and comprehend level-appropriate texts.
5) Identify and discuss traditions, customs and values of the Hispanic world.
6) Compare and contrast the traditions, customs, and values of the Hispanic world with characteristics of their own culture.
7) Write correctly in Spanish using accent marks and conventional spelling.

Lectures & Discussions:

BLACKBOARD:

Part of this course will be managed by BlackBoard. You likely already know how to use it. It will handle the many aspects of Spanish 1411 on-line. The calendar for the course is there as the Main Page of the course. Open the Start Here folder to read an excellent synopsis of the course. You will submit Discussions, Videos, and your Personal Project through BlackBoard. Your grades will be posted on BlackBoard also; even those generated via the Supersite, the actual on-line delivery system for the course in Spanish.

BLACKBOARD and the SUPERSITE:
The majority of this course is delivered on-line through the Supersite. But, some of the course materials are managed via Blackboard. Blackboard will manage discussions between students, deliver the syllabus and handouts and other information related to the course, and keep up with your grades**. Blackboard will also manage the particulars of the 3 video responses during the course, the personal project, and the discussion board.**

THE SUPERSITE: Many of the daily activities will be delivered and managed by the SUPERSITE which is provided by the Textbook publisher, Vista Higher Learning. You will work there daily. You will need to get used to handling both the NTCC BlackBoard and the Vista Higher Learning Supersite. Both are important in this course. Access the Supersite at VHLCentral.com.

SUPERSITE:
The Supersite will deliver most of the course including the textbook information, grammar exercises, practice tests, tutorials, and videos for each Lesson, and the assessments. The Supersite operates outside of Blackboard under the control of the publisher, Vista Higher Learning. The Supersite will deliver instruction, provide tutorials and videos and make assessments (tests) of your progress. I will record those into the **Blackboard** Grade Book. There will be one Vocabulary Quiz, four Grammar Quizzes, and one comprehensive Lesson Test per lesson. I will average the top 3 Grammar Quiz grades for inclusion in the Blackboard Grade Book along with a grade on the Final Comprehensive Quiz at the end of the course.

To practice the assignments on the *Adelante Uno* Supersite click on CONTENT. In the drop down menu click on ACTIVITIES. Then go to the appropriate Lesson, find the dated exercises, do them and submit them by the posted due date. You will find that they are coordinated with the textbook. Use it to learn about grammar, spelling, culture, etc. The Supersite will record the amount of time you spend on each exercise along with your total time on the Lesson. This is how I will track and grade participation on an attempted-the-exercises basis.

Similarly, to take a quiz, click on ASSESSMENTS in the drop down menu under CONTENT. Find the correct Lesson, then find the dated quiz, do it, and submit it. You will complete one Vocabulary Quiz, 4 Grammar Quizzes, and one comprehensive Lesson Quiz for **EACH** lesson. Pay close attention to accents and spelling. This is one of the essential objectives of the course. There is also a final exam at the end.

Surviving in Spanish
Now, on Blackboard, on the Main Page, you will find a number of items. You already found the START HERE folder and the syllabus. But, read also the item titled **Surviving in Spanish** under the Start Here folder. It will give you a review of some of the essential parameters of the Spanish language before we begin the course.

Use of Accents and Correct Spelling:
The Supersite ACTIVITIES and the assessments require a great deal of precision. The accents must be correct and spelling must be accurate. This is a necessary component of an academic Spanish course. Be careful of spelling and accenting. Be sure to read my 2 discussions on accenting in the Start Here file before you attempt any exercises. I especially urge native speakers to read and re-read this handout found under Start Here in the Blackboard portion of the course. With practice it will become understandable.

Video Presentations
 During the course each student will prepare and send to the instructor via Blackboard 2 video responses to a set of questions in Spanish. The video responses will be graded on proper pronunciation, accuracy, personality, and use of target vocabulary. You will receive more specific instructions in a handout in Blackboard. The questions can be found in the specific week in which each is due. A **third video** must be sent toward the end of the course where you tell me about your Personal Project and what you learned.

Basically, the student must create a YOUTUBE account. Then, go to the assignment link and video themselves answering the questions in the assignment and post the link to their completed assignment to Blackboard. The instructor will review the student's assignment and post a grade in Blackboard.

Personal Project:
Each student will also complete a personal project related to the study of the Spanish language and/or cultures approved by the instructor. Yes, there is a list of suggestions under Start Here in Blackboard.

The project shall include a draft, followed by a final version, of 3-4 pages, typewritten, double spaced. Just research your topic and explain what you learned in your OWN words. Examples are Pamplona: Running of the Bulls (include Hemmingway); famous soccer stars, singers, actors; a country or region; Latino holidays or historical events; the Tomatino (look it up); etc. The project may be in Spanish or English. If done in Spanish, the traditional conventions of accenting and spelling must be observed.

Give me your topic by June 12. Your rough draft is due on or before June 23. The final version of the project must be submitted by July 3, 2018. Have someone proofread the draft and the final before you send them to the instructor. Use your Spellcheck and Grammar Check. There is no excuse for mistakes in the

final version in English. If you write the project paper in Spanish, you will need to be even more diligent. You will be expected to follow the rules of the idiom.

Evaluation/Grading Policy:

Syllabus Acknowledgement …………………….50
Supersite Practice (50 points/Lesson)……...…300
Three videos (100 points each)……………...…300
Grammar Quizzes (4/Lesson X 6)……...............600
Completion of discussions (Blackboard)……... 300
Personal Project……………………..................200
Lesson Tests (6)………......................…………600
Comprehensive Final Exam...............................100
Course Evaluation 50

2200-2500 = A
1850-2199 = B
1600-1849 = C
1350-1599 = D
Below 1599 = F

THE FIRST DAYS
The first day we will get registered for the Supersite (on-line delivery of the course).There is also work to do on Blackboard. Read all the handouts and respond to your classmates. Chat and get to the right answers. Discuss each topic with at least 3 classmates. Some questions may require a little thought. Some require that you have actually read the items hanging in Blackboard. Discussions are graded on engagement with other students, not on the accuracy of the information.

On the Supersite, each exercise indicates page numbers referencing where to find the information in the textbook. The Supersite also contains tutorials, flash cards, practice tests, videos and other aids to the student. Do not be afraid to click on an item, or a button, and see what happens. When you get ready to practice, go to CONTENT at the top of the main page. There you will find the ACTIVITIES required for the chapter. They will have due dates posted by them. Complete them. On the ACTIVITIES, you are graded on completion rather than absolute accuracy. You will be allowed to make mistakes on these assignments. The program will give you an idea of what you missed. The program will grade your performance but I will register a grade based on percentage completed. By the time you take the real tests, you should be in great shape. The assessments (quizzes) require total accuracy, however. Accenting, spelling and capitalization are important in proper, world class Spanish. The rules are similar between English and Spanish…except for accenting.

Tests/Exams:
Assessments (tests) will occur in the middle and at the end of each chapter. We will complete six chapters in this course. You should expect some sort of assessment almost every day during this fast paced summer course. So, find CONTENT again, then click on Assessment. Find the lesson. Do the Vocabulary, Grammar, and the Comprehensive Lesson Test as dated. Supersite exams/tests/quizzes must be completed by the published deadline. You may submit late, but with a penalty per day up to 3 days. After 3 days you will receive a "0" on the quiz. The comprehensive final MUST be completed on time.

Assignments:
Assignments are also organized in the Supersite by date. Please make sure you understand how the Supersite assignments work. You can always email me at jswann@ntcc.edu or call me at the office at 903-434-8258. I would love to hear from you at any time. Do NOT be a stranger to me.

REMIND:
You are required to send, in a text message from your cell phone, the code @dgd99 to 81010. If you have problems, try the phone number 469-208-7450.   This is a tool called REMIND that I use to get information

out to students quickly as a group. This will enable you to receive important class announcements and reminders from me via text message so that you will not miss out on any assignment changes or important updates or advisories. These text message announcements are sent to the entire class as a group. You may communicate with me individually via REMIND.

Please understand that I will NOT have access to your cell phone number.

BioSig-ID for entry to Blackboard
NTCC is using Biometric Signature ID in all online classes to verify the student submitting work on the Blackboard is the one enrolled in the class. Beginning the second week of classes, upon entering an online class, all students will have to enter their passcode to enter Blackboard.

YOU NEED ONLY REGISTER YOUR PASSCODE ONCE FOR ALL YOUR BLACKBOARD CLASSES. If you have not registered that passcode, this folder contains documents that will help you get registered. **If you have registered**, please enter the folder and click on the ID verification link to signify to the instructor that you have a passcode already.

There are documents related to BioSig-ID in the Start Here folder on Blackboard. They will explain how to access this service.

Other Course Requirements:
Dates are critical in an on-line course. Make sure you keep up with the work. Work in the Supersite every single day. Do not put it off. Things do happen to all of us. We get behind…the internet goes down; so, we cannot get the assignment done on time. Learning a new language, or re-learning it, is a cumulative process. Study and practice every day. Two or three hours each day will do wonders.

Student Responsibilities/Expectations:
Be diligent in your daily study time; turn in the vocabulary, grammar, and comprehensive assignments (ACTIVITIES) on time and complete; be very careful about grammar, spelling and written accent marks on the assessments. Complete the discussions, the videos, the discussions, personal project, and the course evaluation at the end of the course. Do your own work.

CHEATING, COLLUSION, AND SEEKING NEEDED HELP
In an on-line language course it is perfectly fine to get help in understanding and completing the ACTIVITIES portion. But, remember that they are there to give YOU practice in vocabulary building, phrasing, cultural understanding, and grammar in preparation for the TESTS. However, on the TESTS (QUIZZES) of all kinds, you must do your own work. It will become very clear that you are using a translator device, a native speaker or a very competent friend in completing the assessments. If the instructor suspects collusion he WILL require that you complete all future tests with a proctor.

Native Speakers: Do NOT assume you know the ins and outs of the language just because you speak it fluently. This course is more about the correct WRITING of correct, academic Spanish. Understand completely what skills we are concentrating on. Do not simply "wing it" and do more than is expected….you may indeed do the wrong thing. The Supersite may count it totally wrong. Use simple constructs at first. Read all directions carefully. Pay close attention to your spelling and the use of accent marks. Native speakers may find accenting a mystery at first. Proper use of accents are easy, once you learn the rules.

NTCC Academic Honesty Statement:
"Students are expected to complete course work in an honest manner, using their intellects and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. NTCC upholds the highest standards of academic integrity. This course will follow the NTCC Academic Honesty policy stated in the Student Handbook."

Academic Ethics
The college expects all students to engage in academic pursuits in a manner that is beyond reproach. Students are expected to maintain complete honesty and integrity in their academic pursuit. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. Refer to the student handbook for more information on this subject.

ADA Statement:
It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with Shannin Garrett, Academic Advisor/Coordinator of Special Populations located in the College Connection. She can be reached at 903-434-8218. For more information and to obtain a copy of the Request for Accommodations, please refer to the NTCC website - Special Populations.

Family Educational Rights and Privacy Act (**Ferpa**):
The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.

Other Course Policies:
None

HOW TO KEEP THE "A" YOU STARTED THE COURSE WITH

A synopsis of the parameters of this course......what you must do.

Register your code into the Supersite and get used to that delivery system early.
Register into BioSig for access to Blackboard.
Read and understand the Syllabus for the course.
Read and comprehend the full course description by clicking on the title, Start Here in Bb.
Check into the Blackboard and the Supersite every day. Work ahead on practice assignments.
Read ALL the handouts in Blackboard. Study them.
Do the discussions. Get involved. Get to know the other members of the class.
Do the practice exercises daily. Be ready for the quizzes, the tests. Watch tutorials.
Take the Vocab test, 4 Grammar quizzes and the one Lesson quiz for each lesson on time. Submit!
Prepare and submit via Blackboard the 3 videos during the semester.
Prepare a personal project; research the topic, write a short paper on your subject. Submit it via Bb.
Sign into the REMIND text messaging service. I will send several messages.
Contact me by email or phone if you have a problem. Or come by my office at NTCC.
For technical support related to the SUPERSITE, contact them using information in lower left
    corner of any page in the Supersite.

A HINT TO THE WISE: Collusion, cheating, or using a translation device on the Supersite Tests is prohibited: On the Supersite Tests, it is easy to cheat, get help from a friend, or otherwise take advantage of the situation. H o w e v e r , it is also quite obvious that one is using special helps. When this happens, the instructor has the option to have you complete one or more of such Supersite Tests in a proctored environment. He has the option to fail you if the situation continues.

NATIVE SPEAKERS OF SPANISH: You will likely try to rely on your familiarity with the language. It probably will not work out well for you. Because, you may fail to read the directions to the exercise carefully or fail to remember the grammatical focus of the current lesson. Also, you will need to concentrate on correct spelling, punctuation, accent marks, and the like. So, please pay attention.

GRADES: I use a 2500 point system for this course which I manage in Blackboard. I will post grades every few days, attempting to keep the grade book up to date. Remember to check Blackboard for messages and the Blackboard grade book to review your progress in the course. You may get reports from the Supersite related to your grade on activities, practice tests, and the actual Lesson Tests.

Te deseo mucha suerte en este curso.