



# Speech 1315.88 Public Speaking

## Course Syllabus: Spring 2019

*“Northeast Texas Community College exists to provide responsible, exemplary learning opportunities.”*

### Jill Dietze

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Office Hours	Monday	Tuesday	Wednesday	Thursday	Friday	Online
	11:00 – 12:20 1:30 – 2:50	11:00 – 12:20	9:30 – 10:50 1:30 – 2:50	9:30 – 12:20		Anytime

*The information contained in this syllabus is subject to change without notice. Students are expected to be aware of any additional course policies presented by the instructor during the course.*

**Course Description:** 3 credit hours.

Lecture/Lab/Clinical: Three hours of class each week.

Prerequisite: Eligibility to enroll in [INRW 0302](#)

Application of communication theory and practice to the public speaking context, with emphasis on audience analysis, speaker delivery, ethics of communication, cultural diversity, and speech organizational techniques to develop students’ speaking abilities.

### Required Textbook(s):

Public Speaking for College & Career 11<sup>th</sup> ed. by Hamilton Gregory - Connect PLUS

*You will have exclusive access to the Connect Code and will not need to purchase anything. This cost was included in your tuition and fees. Once you enter the course, you will click on a link to register in Connect. If you decide to drop the class, you have until the 12<sup>th</sup> class day to opt out and get a refund using an OPT OUT link in the START HERE folder.*

**Publisher: McGraw Hill**

**ISBN# 978-259-89988-1**

### Recommended Reading(s):

### Student Learning Outcomes:

(These institutionally mandated objective will be aligned to specific Chapter Objectives in each Chapter folder)

#### Core Competency Areas:

- Critical Thinking 1. Generate and communicate ideas by combining, changing, or reapplying existing information.
- Communication Skills 1. Develop, interpret, and express ideas through written communication.
- Communication Skills 2. Develop, interpret, and express ideas through oral communication.
- Communication Skills 3. Develop, interpret, and express ideas through visual communication.

Team Work 1. Integrate different viewpoints as a member of a team.

Personal Responsibility 1. Evaluate choices and actions, and relate consequences to decision making.

### **Student Learning Outcomes:**

Upon successful completion of this course, students will:

1. Demonstrate an understanding of the foundational models of communication. (CT, CS1, CS2, CS3)
2. Apply elements of audience analysis. (CT1, CS1, CS2, CS3)
3. Demonstrate ethical speaking and listening skills by analyzing presentations for evidence and logic (CT1, CS1, CS2, CS3)
4. Research, develop and deliver extemporaneous speeches with effective verbal and nonverbal techniques. (CT1, CS1, CS2, CS3)
5. Demonstrate effective usage of technology when researching and/or presenting speeches. (CT1, CS1, CS2, CS3)
6. Identify how culture, ethnicity and gender influence communication. (CT1, CS1, CS2, CS3, PR1)
7. Develop proficiency in presenting a variety of speeches as an individual or group (e.g. narrative, informative or persuasive). (CT1, CS1, CS2, CS3, TW 1)

### **Lectures & Discussions:**

This is a completely online class which means there will be no classroom instruction. This course is taught through NTCC's Blackboard Learn 9.1 learning management system. All assignments should always be access through the links provided in Blackboard. Some assignments in this course will automatically take you to McGraw Hill CONNECT which is an online component of the textbook for this course. The assignment will be completed there in CONNECT and then once submitted, you will be taken automatically back to Blackboard.

Below is a detailed explanation of how the course works:

**HOME PAGE:** On the homepage, you will see that the course is divided into 16 week. Each week you will be expected to complete certain assignments for that week found in that week's folder. You should expect to spend no less than 3-6 hours a week in this course. Pay close attention to deadlines for graded assignments. No assignments will be accepted late! Please contact me with any issues as soon as they come up!

~Technical difficulties are no excuse for late assignments.

### **Evaluation/Grading Policy:**

GRADING: (4) Speech Average = 40%

(3) Exam Average = 25%

(4) Outline Average = 20%

(CONNECT) Chapter Activities Average = 10%

(4) Discussion Question Average = 5%

FINAL GRADE = 100%

**Grades will be returned to the student as follows:**

- Chapter learning activities/exercise grades: *immediately*
- 3 major exam grades: *after the due date has passed*
- Speech and outline grades with feedback: *within 1 week to 10 days*
- Discussion forum grades: *within 72 hours*
- All emailed questions: *within 24 hours*

**The CURRENT AVERAGE posted in the MY GRADES section on the Blackboard course site is not your final grade!** It is a calculated grade that represents your current course average based on the work you have turned in. It does not represent the final course grade. Your final course grade will be calculated at the end of term and will include all required graded work as well zeros for un-submitted work.

**Tests/Exams:**

There will be three major exams for this course. These are timed exams. You will have 4 hours to complete the exam once you begin. Each exam is approximately 50 questions and covers roughly 5 to 7 chapters depending on the exam. Pay close attention to deadlines.

**Assignments:**

Read the assigned chapters using the LEARNSMART (LS) assignment in each week's folder. You are required to watch video clips, read supplementary articles and complete assignments found in the chapter folder. These resources are your only form of instruction in this course. As you click on the folder for any certain week's assignments, you may be taken to the McGraw Hill CONNECT website to view supplemental resources or complete assignments. After you have completed them, you will automatically be taken back to NTCC Blackboard. You are provided with printable transcripts for all CONNECT video clips. Please only access your assignments through Blackboard.

DISCUSSION FORUMS are assigned four different weeks in this course. This is how you get to know your classmates and how I get to know you. These are broad, detailed, discussion type questions that you must post an answer to. You will then need to respond to two of your classmates' posts for each discussion forum for full credit. Each original post must be at minimum of 100 words and each reply must be a minimum of 50 words. Each discussion question is worth 100 points and will only be graded if all three posts have been completed. Failure to meet the 3 posts will result in a 0... there is no partial credit.

SPEECHES - You will have one introduction speech and four formal speeches in this course. (You are given ample time to complete these speech assignments once they are assigned) **YOU MUST HAVE EITHER A WEB CAM OR SOME OTHER STATIONARY VIDEO RECORDING DEVICE** to be able to record your speeches. You must have a secure high speed internet connection to function in this course and a knowledge of video file compression. Technical difficulties are no excuse for late submissions! Each speech will require an audience of at least four (4) adults who can be seen at

all times during the videoed speech. The speaker and audience must be on camera at all times. The best way to do this is to have the camera pointed on you where the back of the audiences heads are seen in the video. You will lose 10 points per audience member that is not present. No children under 13 for audience members as they cause distractions. Your speech presentation area must be child and animal free. NO EXCEPTIONS! You will upload your speeches using the provided assignment links in Blackboard. When you click on the specific Speech assignment, you will be automatically taken to McGraw Hill CONNECT where you can then upload the speech video. You should choose to record using your own webcam, smart phone or video camera before you access the assignment link. By doing this you can save the video to your computer before you upload and submit the assignment. If you choose to record straight into Connect Speech Capture after accessing the assignment link, please understand that you cannot save this video to your computer. So, if the upload does not work, you will have to redo the recording. **YOU MUST IDENTIFY YOURSELF IN EACH VIDEOED SPEECH BY CLEARLY SHOWING A DRIVER'S LICENSE OR SCHOOL PICTURE ID BEFORE YOU BEGIN.** Please cover up any confidential information.

**PEER REVIEWS** - You will also be required to listen to two of your classmate's speeches and submit an online peer review for each graded SPEECH in this course. An evaluation rubric will be provided for you through McGraw Hill CONNECT. This peer review is part of your overall speech grade for that specific speech assignment. Please provide constructive comments and positive feedback in the "general comments" section below the rubric.

**OUTLINES** - Each speech will require a COMPLETE SENTENCE OUTLINE which you will submit using the provided assignment link when the speech is due. This outline is what you use to build your speech and organize your ideas. You will use the OUTLINE TUTOR found in the Chapter 12 folder on the homepage to create your outlines. You will never type out your speeches in paragraph form in this course. We use a Complete Sentence Outline only. You will learn how to do this by reading the E-book Chapter 12 on OUTLINING THE SPEECH and completing the learning activities for this chapter. Chapters 10, 11 and 5 will also reinforce your understanding of the outlines.

### **Student Responsibilities/Expectations:**

This course requires daily computer and internet access and a minimum of 3 to 6 hours per week. Any assignment submitted that contains plagiarism will earn an automatic zero and further action may be taken. Again, late speeches will not be accepted and technical difficulties are no exception.

***You will find an NTCC Student Academic Support and Student Services tab at the top of the Homepage. Please take time to look through what support and help is offered there.***

### **NTCC Academic Honesty Statement:**

"Students are expected to complete course work in an honest manner, using their intellects and resources designated as allowable by the course instructor. Students are responsible for addressing questions about allowable resources with the course instructor. NTCC upholds the highest standards of academic integrity. This course will follow the NTCC Academic Honesty policy stated in the Student Handbook."

**Academic Ethics**

The college expects all students to engage in academic pursuits in a manner that is beyond reproach. Students are expected to maintain complete honesty and integrity in their academic pursuit. Academic dishonesty such as cheating, plagiarism, and collusion is unacceptable and may result in disciplinary action. Refer to the student handbook for more information on this subject.

**ADA Statement:**

It is the policy of NTCC to provide reasonable accommodations for qualified individuals who are students with disabilities. This College will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to request accommodations. An appointment can be made with Katherine Belew, Academic Advisor/Coordinator of Special Populations located in the Student Services. She can be reached at 903-434-8218. For more information and to obtain a copy of the Request for Accommodations, please refer to the [NTCC website - Special Populations](#).

**Family Educational Rights and Privacy Act (FERPA):**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education. FERPA gives parents certain rights with respect to their children's educational records. These rights transfer to the student when he or she attends a school beyond the high school level. Students to whom the rights have transferred are considered "eligible students." In essence, a parent has no legal right to obtain information concerning the child's college records without the written consent of the student. In compliance with FERPA, information classified as "directory information" may be released to the general public without the written consent of the student unless the student makes a request in writing. Directory information is defined as: the student's name, permanent address and/or local address, telephone listing, dates of attendance, most recent previous education institution attended, other information including major, field of study, degrees, awards received, and participation in officially recognized activities/sports.